

From: [Cody, Emily](#)
To: [Getson, Jennifer](#); [Soland, Birgitte](#)
Cc: [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#); [Smith, Jeremie](#)
Subject: History 3404
Date: Wednesday, September 28, 2022 7:45:00 AM
Attachments: [image001.png](#)

Good morning,

On Wednesday, September 14, the Arts and Humanities Panel 2 of the ASC Curriculum Committee reviewed the proposal for History 3404. Please find below the Panel's feedback for this proposal. {N.B. **Contingencies (bolded)** require revision and resubmission to the Panel chair, while *recommendations (italicized)* or comments are suggestions from the Panel that an instructor can implement at their discretion when the course is taught.}

HISTORY 3404 | Unanimously approved with **one (1) contingency** and *six (6) recommendations*

- **CONTINGENCY:** The Panel asks that the syllabus indicate this course is also designated as GEL Historical Study and Diversity—Global Studies, and that the corresponding Goals and ELOs for this category appear in the document as well. The Goals and ELOs for the GEL Historical Study and Diversity—Global Studies category can be found here: <https://ascas.osu.edu/legacy-general-education-gel-goals-and-elos>
- *RECOMMENDATION:* The Panel recommends changing the prerequisite of ENGLISH 1110.xx to “completion of GE Foundation Writing and Information Literacy course,” as ENGLISH 1110.xx is no longer the only intro-level writing course available to students under the new GE (GEN).
- *RECOMMENDATION:* The Panel suggests including a statement informing students where they can purchase the textbook(s) for this course.
- *RECOMMENDATION:* On page 7 of the PDF, the Panel found the “Office Hours and Live Sessions” subsection designated as “required/optional” a confusing pairing of important information. To ensure student clarity, the Panel kindly suggests clearly separating the two so which is required vs. optional becomes more readily apparent.
- *RECOMMENDATION:* The Panel recommends sub-dividing grade categories (where appropriate) — so it is clear how many assignments within a designated percentage make up a given component.
- *RECOMMENDATION:* On page 7 of the syllabus, does the participation component of the course include other assignments/forms of assessment in addition to discussion posts, or do discussion posts account for the entirety of this category? If the latter, the Panel recommends removing the “includes” wording in the description since it suggests there is another aspect of this category that is not accounted for in the syllabus.
- *RECOMMENDATION:* Should assigned readings be completed at the beginning of the week, or are there further subdivisions between meeting days during the week that should mark how students pace their work for the course? The Panel suggests clarifying this information in the class schedule.

I will return History 3404 to the department queue in order to address the Panel's requests.

Jeremie Smith (smith.12199) also kindly asks if the department can send him a copy of the syllabus once revised so it might be featured as an example.

Should you have any questions about the feedback of the Panel, please feel free to contact Eugenia Romero (faculty Chair of the A&H2 Panel; cc'd on this e-mail) or me.

Best,
Emily

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Emily K. Cody, Ph.D.

Curriculum and Assessment Assistant

ASC Curriculum and Assessment Services The College of Arts and Sciences

306 Dulles Hall, 230 Annie and John Glenn Ave., Columbus, OH 43210

614-247-9106 Office

cody.50@osu.edu / asccas.osu.edu

Pronouns: she/her/hers / Honorific: Dr.